

MAYOR AND CITY COUNCIL

CHRISTOPHER G. MILLER
MAYOR

JAMES L. McCARRON
MAYOR PRO TEM

JAMES A. WIEPRECHT
CITY MANAGER

BARRI R. AVALLONE
TREASURER

CLARA KALMAN
CLERK



COUNCIL MEMBERS

JUDITH K. FULLER

DIANE A. FOSTER

ELIZABETH W. CHANEY

CHRISTOPHER R. TILLMAN

AGENDA MAYOR AND CITY COUNCIL WORKSHOP WEDNESDAY, DECEMBER 4, 2024 7:30 PM

Opening: Pledge of Allegiance and roll call ▶

Review of Minutes: Review of the minutes of the November 4, 2024 Combined meeting. ▶

Reception of Delegation: Gordian - Robin Murhatta - Cooperative Procurement Participation through the Maryland Department of General Services ▶

Council member statement regarding conflicts of interest on agenda items ▶

Public comment pertaining to non-agenda items ▶

Resolution, Ordinances and Agreements:

Adoption:

Resolution 2024 – 15 – Water allocation for December ▶

Resolution 2024 – 16 – Fee Schedule for 2025 ▶

City Manager Report ▶

Department Reports ▶

Legal Report ▶

New Business

1. **Monthly Financial Report** ▶
2. **Accounts Payables** ▶
3. **Award of Westview Drive Water Line Replacement Project** ▶
4. **CDM Smith 2025 Rate Proposal** ▶
5. **Approval of 2025 – 2030 Lease – Bollinger Park – Matthew Clark** ▶
6. **Approval of 2025 – 2030 Lease – Festival Park – Robert Bowers** ▶
7. **Approval of Special Event Permit – Alyssa Richards Car Show – Memorial Park – October 4, 2025** ▶

Public comment pertaining to Agenda items ▶

Adjournment ▶

Posted 11/27/24

CITY OF TANEYTOWN
RESOLUTION NO. 2024-15

WHEREAS, the Charter of the City of Taneytown gives the City Council power to operate and maintain a water system and take all necessary steps for the efficient operation thereof; and

WHEREAS, the Charter of the City of Taneytown gives the City Council the powers to exercise planning and zoning authority, under which the City has established a process for granting zoning certificates and building permits which serves to regulate construction and development within the City; and

WHEREAS, from time to time the City, based on water usage demand, improvements made to the water system, and other related factors, shall reassess the formula and calculations used to calculate available water capacity; and

WHEREAS, such a re-evaluation was conducted in August 2017 by the City and its Engineer and have used such findings in the creation of Exhibit A attached hereto; and

WHEREAS, the City Council of the City of Taneytown makes the following findings:

- A. The City of Taneytown has a limited water supply. The amount of water available for allocation to new or expanded uses is provided on Exhibit A, attached hereto and made a part hereof.
- B. It is necessary for the City of Taneytown to protect its limited water supply to allocate water capacity to existing, pending and future development within its jurisdictional boundaries to ensure the continuing economic development and stability of the City, and to ensure that development will not generate water demands which exceed available capacity.
- C. Substantial harm to the public health, safety and general welfare of the City in the form of premature exhaustion of its water supply and economic hardships will result from the issuance of unlimited development approvals.
- D. Under the mandate of State law the City has adopted a Water Capacity Management Plan to guide the development, use and allocation of drinking water appropriate for use by the City and its residents. The terms of the Water Capacity Management Plan require that the City give specific attention to water allocation.
- E. This Resolution is a fair and reasonable means of achieving, and substantially advances a public purpose and has been adopted to provide the controls necessary to accomplish this purpose.
- F. In making these findings the City Council has reviewed the background documentation and presentations by City staff and concludes that it reasonably supports these findings.

WHEREAS, the Mayor and City Council deem it in the best interest of the citizens of the City of Taneytown to use an allocation process for water currently available for new and expanded uses.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN that:

1. An allocation shall be made of the existing water supply for any existing lot of record where the owner has made application for a zoning certificate for improvements to said lot and the lot conforms in all ways to the Code of the City of Taneytown, or has already received the necessary waivers, variances, or special exceptions.
2. An allocation shall be made of the existing water supply for any development project that has received approval from the Taneytown Planning and Zoning Commission and has recorded plats.
3. An allocation shall be made of the existing water supply for any development to which water capacity was addressed under the terms of a Development Rights and Responsibilities Agreement.
4. The calculations used in forming this allocation plan are provided on Exhibit A.
5. This Resolution shall become effective upon passage of this Resolution.
6. This Resolution for the allocation of water supply shall expire as provided on Exhibit A.
7. Upon the expiration of this Resolution all allocations made under this Resolution, but not utilized shall be null and void. A reallocation of any existing water supply shall be made after that date by action of the Council.
8. This Resolution and the water allocation made thereunder does not in any way create a contract, agreement or other promise by the City to any party, to provide the water allocated beyond the effective dates of this Resolution. Any plans, decisions or determinations made in reliance of the allocations made in this Resolution or on the available water shown in Exhibit A are made at the parties own risk.
9. The City Staff is hereby empowered to enact policies necessary for the effective administration and enactment of the goals contained in the Resolution.

INTRODUCED THIS ____ DAY OF _____, 2024

CLARA J. KALMAN, CITY CLERK

PASSED THIS _____ DAY OF _____ 2024 BY A VOTE OF
_____ COUNCILMEMBERS IN FAVOR AND _____
COUNCILMEMBERS OPPOSED.

CLARA J. KALMAN, CITY CLERK

APPROVED THIS _____ DAY OF _____ 2024.

CHRISTOPHER G MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
THIS _____ DAY OF _____, 2024.

BY: _____

Exhibit A.

Resolution 2024-15
November 4, 2024
Water Allocation Plan

	<u>EDU</u>	<u>GPD</u>
Available Gallons per Day (GPD)		38,335
Allocated		
Infill	2 @ 250 gpd	500
Total Allocated		500
Available GPD Less Allocated		37,835
Projects with Preliminary Plan Approval		<u>0</u>
Remaining GPD		37,835

This allocation plan shall expire on January 13, 2024

CITY OF TANEYTOWN
RESOLUTION NO. 2024-16

WHEREAS, the Charter of the City of Taneytown gives the Mayor and City Council power to establish and collect fees and charges for various licenses, permits and other services within the City of Taneytown; and

WHEREAS, numerous sections of the Code of the City of Taneytown contain provisions whereby the Mayor and City Council may set certain fees by Resolution; and

WHEREAS, the Mayor and City Council have properly enacted various Resolutions to set fees from time to time; and

WHEREAS, the Mayor and City Council deem it in the best interests of the Citizens of Taneytown to compile a list of many of the fees that are routinely encountered when transacting business with the City on a “Fee Schedule”; and

NOW THEREFORE, BE IT ENACTED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF TANEYTOWN that:

1. The Fee Schedule attached hereto as Exhibit A is hereby adopted.
2. The fees listed on the attached Fee Schedule shall become effective January 13, 2025.
3. There are other fees that the City charges that are not listed on the Fee Schedule and the validity of those fees shall not be affected by the adoption of this Fee Schedule.
4. Copies of the Fee Schedule shall be available for distribution to the public upon request.
5. The fee schedule shall be posted on the City’s website to serve as notice to the public of the existing fees.

INTRODUCED THIS _____ DAY OF _____, 2024

CLARA J. KALMAN, CITY CLERK

PASSED THIS _____ DAY OF _____ 2024 BY

A VOTE OF _____ COUNCILMEMBERS IN FAVOR AND

_____ COUNCILMEMBERS OPPOSED.

CLARA J. KALMAN, CITY CLERK

APPROVED THIS ____ DAY OF _____ 2024

CHRISTOPHER MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
THIS ____ DAY OF _____, 2024.

BY: _____
JACK A. GULLO, JR., CITY ATTORNEY

**CITY OF TANEYTOWN FEE SCHEDULE
17 EAST BALTIMORE STREET
TANEYTOWN, MD 21787
(410) 751-1100
FEE SCHEDULE FOR FY 2025**

Block Party Fees	\$ 50.00
Local Amusement Device Licenses (each)	\$ 25.00
Park Impact Fee	\$ 1,000.00
Park Fee in lieu of open space	\$ 1,500.00
Public Safety Impact Fees	\$ 100.00
Park Use Fees	
Pavilion ONLY (April through October)	\$ 75.00
Pavilion ONLY (November through March)	\$ 35.00
Alcohol Permit	\$ 40.00
Solicitor/Peddler's Permits (each person)	\$ 25.00
Sign Permits	
Application	\$ 5.00
Permit	\$ 5.00
Minor Subdivision Plan (Residential-less than 4)	\$ 1,000.00
Major Subdivision Plan	\$ 2,500.00
Site Plan	\$ 2,500.00
Subdivision or Site Plan Escrow	\$ 5,000.00
Zoning Board of Appeals – Deposit	\$ 600.00
Water and Sewer Quarterly Fees	
Water (per 1,000 gallons)	\$ 7.25
Sewer (per 1,000 gallons)	\$ 14.24
Bay Restoration Fee	\$ 15.00
Reading Fee between Quarters	\$ 15.00
Water and Sewer	
Water Benefit Assessment	\$ 5,110.00
Sewer Benefit Assessment	\$ 7,790.00
Water Connection	\$ 750.00
Sewer Connection	\$ 750.00
Water Hydrant Usage (per 1,000 gallons)	\$ 16.38

**CITY OF TANEYTOWN FEE SCHEDULE
17 EAST BALTIMORE STREET
TANEYTOWN, MD 21787
(410) 751-1100
FEE SCHEDULE FOR FY 2025**

Zoning Certificate Fees and Charges

Fees – There is a \$5.00 charge for all permit applications.

Zoning Certificate Charges

General

- Fence..... 5.00

Residential

- Decks 5.00
- Sheds 5.00
- Pools 5.00
- Renovations 5.00
- Home Occupation 5.00
- New Homes 15.00
- Special Processing..... COST

Commercial

- Change of Use (no renovations) 5.00
- Change of Use (with renovations) 15.00
- Renovations 10.00
- New Business 25.00
- Accessory Building to Business 15.00
- Other..... 5.00

Industry

- New Industry 50.00
- Accessory Building to Industry 25.00
- Other 10.00

NOTE:

- 1. Make checks payable to the City of Taneytown**
- 2. Contact the City Manager or City Clerk with questions.**

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
000 - Non Applicable
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Operating Revenue							
Tax Revenue	70						
Local Revenue	700	281,428	1,489,173	3,536,398	(2,047,225)	(58)%	0
State Tax Revenue	710	0	187,880	1,031,025	(843,145)	(82)%	0
Total Tax Revenue		281,428	1,677,054	4,567,423	(2,890,369)	(63)%	0
County Revenue	80						
County Revenue	800	1,035	569,241	644,518	(75,277)	(12)%	0
Total County Revenue		1,035	569,241	644,518	(75,277)	(12)%	0
Local Revenue	90						
Finance	105	0	35	0	35	0 %	0
Clerk	120	0	75	150	(75)	(50)%	0
Zoning	200	30	5,575	5,100	475	9 %	0
Code Enforcement	210	0	1,250	2,000	(750)	(38)%	0
Roberts Mill - Head Start	430	50	250	600	(350)	(58)%	0
Police	500	445	36,933	127,700	(90,767)	(71)%	0
Streets	600	50,696	50,696	510,364	(459,668)	(90)%	0
Parks & Recreation	610	295	8,541	24,548	(16,007)	(65)%	0
Local Revenue	700	0	23,020	75,750	(52,730)	(70)%	0
Total Local Revenue		51,516	126,375	746,212	(619,837)	(83)%	0
Grant Revenue	95						
Police	500	0	1,310	0	1,310	0 %	0
Parks & Recreation	610	0	(310,809)	150,918	(461,727)	(306)%	0
Total Grant Revenue		0	(309,499)	150,918	(460,417)	(305)%	0
Fund Wide	99						
Fund Wide	999	0	0	1,930,923	(1,930,923)	(100)%	0
Total Fund Wide		0	0	1,930,923	(1,930,923)	(100)%	0
Total Operating Revenue		333,979	2,063,170	8,039,994	(5,976,824)	(74)%	0
Expenditures							
Administration	10						
Mayor and Council	100	1,381	30,940	107,053	76,113	71 %	0
Finance	105	18,229	106,136	270,915	164,779	61 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
000 - Non Applicable
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
City Manager	110	8,418	45,823	111,258	65,435	59 %	0
IT Dept	115	14,801	128,773	270,706	141,933	52 %	0
Clerk	120	7,947	36,548	128,082	91,534	71 %	0
Total Administration		50,775	348,220	888,014	539,794	61 %	0
Zoning & Code Enforcement	20						
Zoning	200	4,751	25,935	74,667	48,732	65 %	0
Planning and Zoning Commission	202	1,750	3,129	9,050	5,921	65 %	0
Code Enforcement	210	0	616	12,172	11,556	95 %	0
Total Zoning & Code Enforcement		6,501	29,680	95,889	66,209	69 %	0
Economic Development	30						
Economic Development	300	8,035	34,697	122,908	88,211	72 %	0
Total Economic Development		8,035	34,697	122,908	88,211	72 %	0
City Hall	40						
City Hall	400	17,207	73,231	326,931	253,700	78 %	0
City Hall - Annex	420	485	3,546	10,550	7,004	66 %	0
Roberts Mill - Head Start	430	(582)	(213)	2,590	2,803	108 %	0
Total City Hall		17,109	76,563	340,071	263,508	77 %	0
Public Safety	50						
Police	500	123,564	841,843	2,635,565	1,793,722	68 %	11,162
Police Secretary	510	3,928	19,522	61,024	41,502	68 %	0
Crossing Guard	520	793	2,354	21,363	19,009	89 %	0
Total Public Safety		128,286	863,719	2,717,952	1,854,233	68 %	11,162
Public Works	60						
Streets	600	66,800	741,152	2,970,786	2,229,634	75 %	0
Storm Water Management	605	2,660	50,333	150,500	100,167	67 %	0
Parks & Recreation	610	24,013	413,621	753,874	340,253	45 %	12,795
Total Public Works		93,473	1,205,106	3,875,160	2,670,054	69 %	12,795
Total Expenditures		304,180	2,557,986	8,039,994	5,482,008	68 %	23,957
Net Revenue Over Expenditures		29,799	(494,816)	0	(494,816)	0 %	(23,957)

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
228 - EDC - Main Street Facade Grant - Community Legacy
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Economic Development	30						
Economic Development	300	0	36,610	0	(36,610)	0 %	0
Total Economic Development		0	36,610	0	(36,610)	0 %	0
Total Expenditures		0	36,610	0	(36,610)	0 %	0
Net Revenue Over Expenditures		0	(36,610)	0	(36,610)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
231 - Roberts Mill & Broad St Street Reconstruction
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Public Works	60						
Streets	600	1,297	11,703	0	(11,703)	0 %	0
Total Public Works		1,297	11,703	0	(11,703)	0 %	0
Total Expenditures		1,297	11,703	0	(11,703)	0 %	0
Net Revenue Over Expenditures		<u>(1,297)</u>	<u>(11,703)</u>	<u>0</u>	<u>(11,703)</u>	<u>0 %</u>	<u>0</u>

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
232 - Antrim Blvd Streets
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Public Works	60						
Streets	600	0	6,109	0	(6,109)	0 %	0
Total Public Works		0	6,109	0	(6,109)	0 %	0
Total Expenditures		0	6,109	0	(6,109)	0 %	0
Net Revenue Over Expenditures		0	(6,109)	0	(6,109)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
333 - Wine Fest
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Public Works	60						
Parks & Recreation	610	0	2,080	0	(2,080)	0 %	0
Total Public Works		0	2,080	0	(2,080)	0 %	0
Total Expenditures		0	2,080	0	(2,080)	0 %	0
Net Revenue Over Expenditures		0	(2,080)	0	(2,080)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
334 - Harvest Fest
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Operating Revenue							
Local Revenue	90						
Parks & Recreation	610	0	820	0	820	0 %	0
Total Local Revenue		0	820	0	820	0 %	0
Total Operating Revenue		0	820	0	820	0 %	0
Expenditures							
Public Works	60						
Parks & Recreation	610	0	5,984	0	(5,984)	0 %	0
Total Public Works		0	5,984	0	(5,984)	0 %	0
Total Expenditures		0	5,984	0	(5,984)	0 %	0
Net Revenue Over Expenditures		0	(5,164)	0	(5,164)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
000 - Non Applicable
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Operating Revenue							
Public Works	60						
Water	620	4,891	469,315	2,504,395	(2,035,080)	(81)%	0
Sewer	630	0	559,783	3,604,411	(3,044,628)	(84)%	0
Total Public Works		4,891	1,029,099	6,108,806	(5,079,707)	(83)%	0
Total Operating Revenue		4,891	1,029,099	6,108,806	(5,079,707)	(83)%	0
Expenditures							
Public Works	60						
Water	620	33,882	285,747	2,504,395	2,218,648	89 %	0
Sewer	630	56,077	593,181	3,604,411	3,011,230	84 %	15,137
Total Public Works		89,959	878,928	6,108,806	5,229,878	86 %	15,137
Total Expenditures		89,959	878,928	6,108,806	5,229,878	86 %	15,137
Net Revenue Over Expenditures		(85,068)	150,170	0	150,170	0 %	(15,137)

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
602 - Water General Capital
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Operating Revenue							
Public Works	60						
Water	620	0	66,430	0	66,430	0 %	0
Total Public Works		0	66,430	0	66,430	0 %	0
Total Operating Revenue		0	66,430	0	66,430	0 %	0
Net Revenue Over Expenditures		0	66,430	0	66,430	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
617 - Westview Drive Water Main
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Public Works	60						
Water	620	5,824	26,722	0	(26,722)	0 %	0
Total Public Works		5,824	26,722	0	(26,722)	0 %	0
Total Expenditures		5,824	26,722	0	(26,722)	0 %	0
Net Revenue Over Expenditures		(5,824)	(26,722)	0	(26,722)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
630 - Sewer General Capital
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Operating Revenue							
Public Works	60						
Sewer	630	0	101,270	0	101,270	0 %	0
Total Public Works		0	101,270	0	101,270	0 %	0
Total Operating Revenue		0	101,270	0	101,270	0 %	0
Net Revenue Over Expenditures		0	101,270	0	101,270	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
638 - W Balt Mem Pk Sewer
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Public Works	60						
Sewer	630	3,925	25,950	0	(25,950)	0 %	0
Total Public Works		3,925	25,950	0	(25,950)	0 %	0
Total Expenditures		3,925	25,950	0	(25,950)	0 %	0
Net Revenue Over Expenditures		(3,925)	(25,950)	0	(25,950)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
641 - Sewer - Equipment Purchases
From 11/1/2024 Through 11/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 11/30/2024)
Expenditures							
Public Works	60						
Sewer	630	53,224	568,769	0	(568,769)	0 %	0
Total Public Works		53,224	568,769	0	(568,769)	0 %	0
Total Expenditures		53,224	568,769	0	(568,769)	0 %	0
Net Revenue Over Expenditures		(53,224)	(568,769)	0	(568,769)	0 %	0

City of Taneytown
Check/Voucher Register
From 11/1/2024 Through 11/30/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
11/1/2024	KTB000	INV 738655	KTBSPayroll	KTBS Payroll Processing	<u>193.06</u>
11/1/2024		Total INV 738655			193.06
11/1/2024	KTB000	KTBS PR 11.01.24	KTBSPayroll	Net Payroll	77,195.37
11/1/2024	KTB000		KTBSPayroll	PAYROLL PPE -	<u>33,253.64</u>
11/1/2024		Total KTBS PR 11.01.24			110,449.01
11/1/2024	CHE015	PPE 10.24.24	Chesapeake Employers	Worker's Comp Disbursement	<u>3,975.60</u>
11/1/2024		Total PPE 10.24.24			3,975.60
11/7/2024	AIR005	32082	Airpark Animal Hospital	Vet Care	<u>168.50</u>
11/7/2024		Total 32082			168.50
11/7/2024	ARB000	32083	Arbitrage Compliance Specialist, Inc.	10Year Review	<u>1,150.00</u>
11/7/2024		Total 32083			1,150.00
11/7/2024	ARB005	32084	Arboreality Tree Experts LLC	West Baltimore/Memorial Park Sewer Replacement	<u>3,925.00</u>
11/7/2024		Total 32084			3,925.00
11/7/2024	BOL010	32085	Bollinger Gunsmithing & Sales, LLC	Fingerprinting	<u>65.00</u>
11/7/2024		Total 32085			65.00
11/7/2024	CAR021	32086	Commissioners of Carroll County	Water/Sewer Acct Refund	<u>834.18</u>
11/7/2024		Total 32086			834.18
11/7/2024	CDM000	32087	CDM Smith, Inc.	General Services	3,791.00
11/7/2024	CDM000		CDM Smith, Inc.	Plan Review	1,750.00
11/7/2024	CDM000		CDM Smith, Inc.	Roberts Mill Rd Project	1,297.00
11/7/2024	CDM000		CDM Smith, Inc.	Westview Dr- Water Main	<u>5,823.50</u>
11/7/2024		Total 32087			12,661.50

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
11/7/2024	CIN000	32088	CINTAS CORPORATION	Rental & Maintenance - First Aid Kit	<u>33.90</u>
11/7/2024		Total 32088			33.90
11/7/2024	CON010	32089	Conewago Enterprises Inc	Dewatering Project	<u>53,224.10</u>
11/7/2024		Total 32089			53,224.10
11/7/2024	FUE000	32090	Fuelman	Police Fuel	<u>1,330.08</u>
11/7/2024		Total 32090			1,330.08
11/7/2024	HAG005	32091	Hagerstown Community College	Training - Engels	<u>125.00</u>
11/7/2024		Total 32091			125.00
11/7/2024	JET000	32092	J.E. Turnbaugh Plumbing	Solar Salt	<u>120.00</u>
11/7/2024		Total 32092			120.00
11/7/2024	MAR018	32093	Maryland Board of Waterworks and Waste Systems Operators	Certification	<u>50.00</u>
11/7/2024		Total 32093			50.00
11/7/2024	MAR018	32094	Maryland Board of Waterworks and Waste Systems Operators	Certification	<u>50.00</u>
11/7/2024		Total 32094			50.00
11/7/2024	MAR019	32095	Maryland Department of the Environment	Sewer Contract	<u>2,872.91</u>
11/7/2024		Total 32095			2,872.91
11/7/2024	MOT000	32096	MOTOROLA SOLUTIONS, INC.	Police Radio	<u>259.70</u>
11/7/2024		Total 32096			259.70
11/7/2024	PET000	32097	Cash	Petty Cash- Ft Office -11/7/24	<u>13.00</u>
11/7/2024		Total 32097			13.00
11/7/2024	RAD000	32098	Radcliffe Darby	Travel/Trianing	<u>202.33</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
11/7/2024		Total 32098			202.33
11/7/2024	SMI010	32099	Smith's Port A Pots	Portlet Disposal	1,950.00
11/7/2024		Total 32099			1,950.00
11/7/2024	SOU000	32100	Southern States Coop., Inc.	Streets Gas	444.78
11/7/2024		Total 32100			444.78
11/7/2024	WAN005	32101	Wantz Chevrolet, Inc.	Towing to City Impound	375.00
11/7/2024		Total 32101			375.00
11/14/2024	ATL000	32102	Atlantic Tactical	Police Equipment	1,999.90
11/14/2024	ATL000		Atlantic Tactical	Police Uniform	1,211.25
11/14/2024		Total 32102			3,211.15
11/14/2024	ATL010	32103	Atlantic OccuPsych	Evaluation- Sakadales	1,980.00
11/14/2024		Total 32103			1,980.00
11/14/2024	CAR014	32104	Carroll County Chamber of Commerce Foundation	Outstanding Teacher Awards	1,500.00
11/14/2024		Total 32104			1,500.00
11/14/2024	CAR015	32105	Carroll County Chamber of Commerce	Dynamic Economic Future	30.00
11/14/2024	CAR015		Carroll County Chamber of Commerce	Launch into the New Year Meeting	250.00
11/14/2024	CAR015		Carroll County Chamber of Commerce	Membership	330.00
11/14/2024	CAR015		Carroll County Chamber of Commerce	Membership Meeting	150.00
11/14/2024		Total 32105			760.00
11/14/2024	CIN000	32106	CINTAS CORPORATION	AED	135.00
11/14/2024		Total 32106			135.00

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
11/14/2024	CRO000	32107	Crouse Ford Sales, Inc.	Car Maintanance	69.62
11/14/2024		Total 32107			69.62
11/14/2024	ECK000	32108	Ecker's Lawn Service, LLC	Mowing - Parks	5,500.00
11/14/2024		Total 32108			5,500.00
11/14/2024	GEN000	32109	General Code	Code Analysis & Composition	603.00
11/14/2024		Total 32109			603.00
11/14/2024	KEL005	32110	Kelly & Associates Insurance Group	Health Insurance	31,428.49
11/14/2024		Total 32110			31,428.49
11/14/2024	KOH000	32111	KOHN CREATIVE	Full Page ad	649.00
11/14/2024		Total 32111			649.00
11/14/2024	MAS000	32112	Mason Dixon Auto Parts	Various	271.64
11/14/2024		Total 32112			271.64
11/14/2024	MUL000	32113	Multicorp, Inc.	Monthly Office Cleaning	1,432.08
11/14/2024		Total 32113			1,432.08
11/14/2024	POT000	32116	Potomac Edison	108 Wildflower St - Street Lights	5.41
11/14/2024	POT000		Potomac Edison	119 YORK STREET ELECTRIC	718.34
11/14/2024	POT000		Potomac Edison	160 Colbert -Street Electric	8.98
11/14/2024	POT000		Potomac Edison	4140 SELLS MILL ROAD	856.62
11/14/2024	POT000		Potomac Edison	Colbert St Lot 270 -Street Lights	53.61
11/14/2024	POT000		Potomac Edison	Electric - 2 Canoe	11.24
11/14/2024	POT000		Potomac Edison	Electric - 1 W Taney Ct	8.22
11/14/2024	POT000		Potomac Edison	Electric - 107 E Baltimore St	253.75
11/14/2024	POT000		Potomac Edison	Electric - 168 Bentley St	57.65
11/14/2024	POT000		Potomac Edison	Electric - 171 Grand Dr - Street Light Meter	19.25
11/14/2024	POT000		Potomac Edison	Electric - 176 Carnival Dr - Street Lights	30.64
11/14/2024	POT000		Potomac Edison	Electric - 199 Bentley St	30.74
11/14/2024	POT000		Potomac Edison	Electric - 212 Morning Frost St	56.76
11/14/2024	POT000		Potomac Edison	Electric - 3A Hayride Ln	911.08

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11/14/2024	POT000		Potomac Edison	Electric - 5 Warehouse Aly	5.10
11/14/2024	POT000		Potomac Edison	Electric - 545 Trevanion Ter	8.89
11/14/2024	POT000		Potomac Edison	Electric - 722 Clubside Dr - Pump Station Carroll Vista	1,110.60
11/14/2024	POT000		Potomac Edison	Electric - 9 Bowie Mill Ave	30.64
11/14/2024	POT000		Potomac Edison	Electric - Dunkle Ct	15.35
11/14/2024	POT000		Potomac Edison	Electric - Monocacy Cir	70.92
11/14/2024	POT000		Potomac Edison	Electric - Street Lights - Kenan St	11.84
11/14/2024	POT000		Potomac Edison	Electric - WWTP/3200 WHIPPOORWILL DR	478.71
11/14/2024	POT000		Potomac Edison	McCullough St	31.88
11/14/2024	POT000		Potomac Edison	Street Electric -307 Hibiscus St	55.26
11/14/2024	POT000		Potomac Edison	THP Park	34.05
11/14/2024	POT000		Potomac Edison	Water Run St- Street Electric	144.38
11/14/2024	POT000		Potomac Edison	WHIPPORWILL DRIVE	<u>10,929.85</u>
11/14/2024		Total 32116			15,949.76
11/14/2024	SAK000	32117	Steven P. Sakadales	Police Uniform -Boots	<u>100.00</u>
11/14/2024		Total 32117			100.00
11/14/2024	TAN005	32118	Taneytown Auto Parts, Inc.	Sewer/Street M&S	<u>665.48</u>
11/14/2024		Total 32118			665.48
11/14/2024	TAN040	32119	TANEYTOWN TIRE & AUTO	Sewer Vehicle Repair	<u>106.78</u>
11/14/2024		Total 32119			106.78
11/14/2024	VER015	32120	Verizon Connect Inc.	Fleet Managment	<u>226.85</u>
11/14/2024		Total 32120			226.85
11/14/2024	WAN005	32121	Wantz Chevrolet, Inc.	Towing to City Impound	<u>125.00</u>
11/14/2024		Total 32121			125.00
11/14/2024	WES030	32122	Rippeon Equipment	Street M&S	<u>1,556.38</u>
11/14/2024		Total 32122			1,556.38
11/15/2024	UPS010	32123	Postmaster	WATER/SEWER BILLING - PERMIT #49	<u>317.40</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
11/15/2024		Total 32123			317.40
11/15/2024	MAR068	EP000000018042	Maryland State Retirement Agency	PGU Employee Contributions	3,014.30
11/15/2024		Total EP000000018042			3,014.30
11/15/2024	KTB000	INV 741108	KTBS Payroll	KTBS Payroll Processing	184.49
11/15/2024		Total INV 741108			184.49
11/15/2024	KTB000	KTBS PR 11.15.24	KTBS Payroll	Net Payroll	77,118.02
11/15/2024	KTB000		KTBS Payroll	PAYROLL PPE -	32,988.72
11/15/2024		Total KTBS PR 11.15.24			110,106.74
11/15/2024	CHE015	PPE 11.07.24	Chesapeake Employers	Worker's Comp Disbursement	3,872.34
11/15/2024		Total PPE 11.07.24			3,872.34
11/21/2024	CAR002	32125	The Carlsen Group, Inc.	Monthly Page Uploads	95.00
11/21/2024		Total 32125			95.00
11/21/2024	CAR005	32126	Carroll Cable Regulatory Commission	QTRLY Cable Franchise	9,794.30
11/21/2024		Total 32126			9,794.30
11/21/2024	CAT000	32127	Certified Water Testing, LLC	Drinking Water Analyses	750.00
11/21/2024	CAT000		Certified Water Testing, LLC	Waste water Analyses	4,185.00
11/21/2024		Total 32127			4,935.00
11/21/2024	CIN000	32128	CINTAS CORPORATION	Rental & Maintenance - First Aid Kit	694.76
11/21/2024		Total 32128			694.76
11/21/2024	DEL015	32129	DeLeon & Stang, LLC	FY24 Audit	6,580.00
11/21/2024		Total 32129			6,580.00

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
11/21/2024	ECO000	32130	Ecology Services Refuse & Recycling	Street Solid Waste/Recycling	28,003.80
11/21/2024		Total 32130			28,003.80
11/21/2024	FUE000	32131	Fuelman	Police Fuel	1,221.37
11/21/2024		Total 32131			1,221.37
11/21/2024	MCI000	32132	MCI COMM SERVICE	Telephone - 410-756-2498 - Sewer -Carroll Vista Pump Station	36.09
11/21/2024	MCI000		MCI COMM SERVICE	Telephone - 410-756-6204 - Water - Well# 17	35.52
11/21/2024		Total 32132			71.61
11/21/2024	MOT000	32133	MOTOROLA SOLUTIONS, INC.	Police Radios	36,395.62
11/21/2024		Total 32133			36,395.62
11/21/2024	POT000	32134	Potomac Edison	City Hall & Annex Electric	684.24
11/21/2024	POT000		Potomac Edison	Police Electric	724.37
11/21/2024	POT000		Potomac Edison	STREET ELECTRIC	6,940.79
11/21/2024	POT000		Potomac Edison	WATER ELECTRIC	3,317.62
11/21/2024		Total 32134			11,667.02
11/21/2024	VER000	32135	Verizon	CreekSide Pump Station	85.02
11/21/2024		Total 32135			85.02
11/21/2024	VER010	32136	Verizon Wireless	Cell phones	34.20
11/21/2024	VER010		Verizon Wireless	MDT Data	1,040.26
11/21/2024		Total 32136			1,074.46
11/21/2024	WAN005	32137	Wantz Chevrolet, Inc.	Towing to City Impound	85.00
11/21/2024		Total 32137			85.00
Report Total					478,941.11